

Regulations

CSR Laurels of KATOWICE 2021 Fair

CSR Laurels of KATOWICE 2021 Fair (Laurels) are a distinction awarded by Polska Technika Górnicza S.A. (PTG S.A.) to firms and corporations engaged in pro-social activities. In this way, PTG S.A. seeks to distinguish enterprises which are committed to Corporate Social Responsibility (CSR). To award the Laurels, PTG S.A. intends to appoint the Laurel Committee, which will make the final decisions concerning award of the distinctions. The participants of CSR Laurels of the KATOWICE 2021 Fair shall be subject to these Regulations.

§1.

ORGANISER

The award of CSR Laurels of KATOWICE 2021 Fair is organised by Polska Technika Górnicza S.A. having its registered office in Katowice, at al. Korfantego 51/46, 40-160 Katowice, Tax ID No (NIP) 634-24-12-602.

§2.

COMMITTEE

1. The Laurel Committee members are nominated by the Management Board of PTG S.A. by way of a resolution. The appointed committee members shall submit statements of consent to act as the Committee Members.
2. The Committee shall have 3 to 7 members. Chairman of the Management Board of PTG S.A. or a person nominated by him/her shall be a member of and shall chair the Committee. Participation in the Committee works shall not give rise to any form of remuneration.
3. The works of the Committee shall be non-public, unless, at the request of at least 3 members, the Committee resolves otherwise through voting.
4. The Committee is a collective body, appointed to award the Laurels.
5. The number of Laurels to be awarded shall each time be specified by the Committee at the request of PTG S.A.'s Management Board.
6. Laurels are an honorary award, which is not exchangeable to any other form of reward.
7. The Committee awards Laurels in recognition of pro-social activities, e.g. in the area of culture and arts, sports, health, environmental protection, support of non-government organisations, etc.
8. The Committee may decide not to award any Laurel.

§3

ENTRY FORMS

1. Companies may themselves submit their entry forms.
2. Participation in the competition for Laurel award is conditioned on the company being an exhibitor at KATOWICE 2021 Fair.
3. The company which submits its entry form or has been already entered into competition shall:
 - a. Complete the form available at www.ptg.info.pl and provide the required details. The form shall be completed and signed by a person authorised to sign, and its scan shall be sent to the email address: laury@ptg.info.pl
 - b. Provide the company details, describe the company's CSR activities (the statement supporting the candidacy should consist of 3,000 characters), a summary description of five sentences - a description of CSR achievements, and the application shall be signed by the person authorised to sign.

Failure to comply with even one of the above requirements shall render the entry form ineligible.

4. Entry forms of candidates for the distinction shall be submitted in the period from 2 January 2020 to 1 June 2021 by email to: laury@ptg.info.pl, The subject of the message shall be: CSR LAURELS.
5. The distinctions shall be awarded by 30 June 2021, and the results shall be announced during the KATOWICE 2021 Fair Gala on the first day of the Fair, on 7.09.2021.

§4

COMMITTEE WORKS

1. The Committee meeting shall be convened by the Chairman.
 - a. The notifications of meetings shall be sent by traditional post or email to the address indicated by the Committee Member.
2. The Committee shall work and make decisions during the meetings only.
3. The Committee's works shall be managed by the Chairman of the Committee, in conformity with these Regulations adopted by PTG S.A. Management Board.

§5.

RULES FOR AWARDING LAURELS

1. The documentation of candidates for the Laurels shall be prepared by the Committee Secretariat at the registered office of PTG S.A.
2. The designation procedure shall be confidential, and so shall be the meetings during which the candidates are evaluated.
3. The obligations of personal data protection regulations (GDPR) shall apply to all Committee Members and Committee Secretariat.
4. In exceptional situations, Laurels can be awarded to public persons, during their term of office, performance of work based on appointment, performance of functions in state administration bodies, including central and local government administration, the Polish Sejm and local government assemblies.
5. The procedure in the situation described in §5(4) is determined by the Committee Chairman.
6. If a dispute arises in the situations described in 1, 2, 3, the final decisions shall be made collectively and by majority of votes.
7. Approval of candidates shall be made during the Committee meeting, after the data have been considered complete. The Committee decisions shall be made through voting, with ordinary majority, in the presence of the minimum of Committee members.
8. To enable voting by the absent Committee members, electronic means can be used, provided that a resolution may not be adopted exclusively by email (through circulation).
9. The Committee's decisions shall be final.

§6.

WINNERS

1. The Laurel shall be awarded to a company based on the Committee's decision, at the moment of receipt of the Laurel.
2. The Laurels shall be handed in during the main Gala organised on the day of KATOWICE 2021 Fair opening.
3. The winners are entitled to publish information about their distinction and to use the Laurel image in any information and advertising materials, promotional campaigns, fair events and exhibitions.

4. The information about the Laurels shall be posted in publications, on the websites and in communications sent to local and national media, during KATOWICE 2021 Fair, to which the Winners give their consent.
5. The Winners shall have the right to promote their company during the CSR Laurel award ceremony.
6. The winners may use the Laurel logo and title in their marketing communications during the subsequent inter-fair period.

§7

CHANGE OF THE TERMS & CONDITIONS

1. These Regulations and any modifications hereof shall be adopted by the Management Board of Polska Technika Górnicza S.A.

§8

PERSONAL DATA PROTECTION

1. Polska Technika Górnicza S.A. having its registered office in Katowice, at al. Korfantego 51/46, 40-160 Katowice, is the personal data controller. The controller can be contacted by traditional post or electronic mail, using the email address: laury@ptg.info.pl
2. The personal data provided by a participant shall be processed for the purpose of organising, promoting and publishing the information concerning the distinguished companies, as well as to exercise and defend claims.
3. PTG S.A. shall process the personal data based on the consent, according to Article 6(1)(a) and legitimate interest, according to Article 6(1)(e), which also include the administration of the Laurels, enabling the participant to take part in the event, publishing information about the distinguished companies, exercising and defending claims.
4. The personal data shall be retained until the day of making the decision, awarding and handing in the Laurels, and thereafter - until the end of the prescription period, in order to exercise potential claims, i.e. for no more than 6 years. The personal data shall be processed until withdrawal at any time (without affecting the lawfulness of processing based on the consent before its withdrawal).
5. The subjects of the personal data processed by the Controller shall have the following rights:
 - to access and rectify their data and obtain copies thereof,
 - obtain a confirmation whether the Controller processes the data and information concerning such processing,
 - to have personal data rectified;
 - to demand removal of the personal data by the Controller
 - to demand limitation of personal data processing by the Controller
 - to object against data processing on the basis of legitimate interest of the Controller or against processing for the purpose of direct marketing,
 - to lodge a complaint with the Polish supervisory authority, i.e. President of the Personal Data Protection Authority,
 - to withdraw the consent at any time (without affecting the lawfulness of processing)
6. Personal data protection pursuant to the GDPR.
7. The personal data is not subject to any automated decision-making, including profiling, as referred to in Article 22(1) and (4) of the GDPR. We do not disclose the information to any third country or / and international organisation.

§9

FINAL PROVISIONS

1. The winners agree to have the information about them, including their business name, logotype and photos from the Laurel award ceremony during KATOWICE 2021 Fair, published on the Organiser's website and in social media.
2. The Organiser undertakes to post the Regulations of CSR Laurels of KATOWICE 2021 Fair at the website www.ptg.info.pl.